

# American Job Center SI Workshops

FEBRUARY ★ 2020

## Need a job or new career path? Our no-cost workshops can help!

All workshops are held at the **American Job Center**, (located at the Illinois Centre Mall)  
3000 West De Young Street, Suite 800-B, Marion, Illinois 62959

▼ BEGIN HERE ▼



Are you unemployed? Do you need training or other assistance to find a career?  
Join us to learn how partner agencies of the American Job Center can help.

★ Orientations are offered daily from 9:00 a.m. to 10:00 a.m.



### Becoming Your Own Job Search Superhero!

**Are you wondering why your phone isn't ringing after you have filled out dozens of job applications online?  
Have you had a couple of interviews but not landed the job?  
Or maybe you don't even know where to start?**

In this workshop, we'll show you how to identify your super powers — those unique and special gifts you can use to save the world, or at least your potential employer. You'll learn the best ways to write a resume that soars above the rest, because every superhero has a great origin story (though we're betting yours doesn't involve the planet Krypton or a radioactive spider). Finally, we'll give you some tips for fighting those villains that get in every job search superhero's way.

★ Monday, February 3rd  
2:00 p.m. to 3:30 p.m.

★ Thursday, February 20th  
10:00 a.m. to 11:30 a.m.

★ Monday, February 10th  
2:00 p.m. to 3:30 p.m.

★ Thursday, February 27th  
10:00 a.m. to 11:30 a.m.

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The American Job Center Southern Illinois (SI) is an Illinois workNet Center partner and member of the American Job Center network. Equal Opportunity Employer/Program. Auxiliary aids are available upon request to individuals with disabilities. For those who do not use traditional print this information is available electronically. For specific access information please contact (Voice) 618-998-0970, ext. 215, (TTY Relay #) 618-998-9602 or [TammyKirk@mantracon.org](mailto:TammyKirk@mantracon.org).



A proud partner of the AmericanJobCenter® network

Visit our website at [www.AmericanJobCenterSI.org](http://www.AmericanJobCenterSI.org)

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## Employment with the State of Illinois

If you find the application process for *Central Management Services (CMS)* unclear or just require additional information, please attend this informational session on the State of Illinois application and hiring process. Bring your updated resume if you have one, and any questions about working for the State of Illinois.

★ Friday, February 21st — 10:00 a.m. to 11:30 a.m.

## SIH Resume & Interview Workshop

*Presented by the SIH Talent Acquisition Team and Man-Tra-Con Corporation.*

### **Interested in pursuing employment at Southern Illinois Healthcare? SIH recruiters want to meet with you!**

Learn how to effectively highlight your knowledge, experiences and abilities on your resume and during interviews. During the workshop, the SIH Talent Acquisition Team will discuss and provide examples of the hiring process. At this workshop, you will be working directly with and hearing back from recruiters from SIH. All are welcome to attend — hope to see you soon!

**For additional information about the SIH workshop and to reserve your place, contact Debra Keelin via email at [debrakeelin@mantracon.org](mailto:debrakeelin@mantracon.org), or call 618-998-0970, Ext. 224.**

★ Tuesday, February 25th — 2:00 p.m. to 4:00 p.m.

## HOLIDAY SCHEDULE

**American Job Center offices will be CLOSED on Monday, February 17, 2020, for President's Day.**

**All are welcome to attend our workshops and resource room services. For more information call 618-998-9570.**

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